

NATIONAL LABORATORY SERVICES JOB DESCRIPTION

POST TITLE: Consultant Anatomical Pathologist

GRADE: MDG/MO V

MINISTRY OF HEALTH

LOCATION: National Public Health Laboratory

Summary or Basic Purpose of Work:

In collaboration with Director of National Laboratory Services, plan, organize and control the technical operations of the surgical pathology, autopsy and cytology services of the Ministry of Health with island wide responsibilities.

Major Duties and Responsibilities

1. General Functions

- The ultimate person legally responsible for operations in the department.
- Supervision of Grade IV Consultant Pathologists, Residents and Senior House Officers, Medical Technologists, Interns, Technical Assistants, Secretarial staff and Morgue Attendants.
- Determination of standards and quality in the practice of histology, autopsy and cytology functions.
- Training of junior Medical Officers, Medical Technology Interns and Technical Assistants in certain aspects of practice of surgical pathology and autopsy.
- Assessing technical competence of new medical staff from time to time, before they are deployed elsewhere or given posts at National Public Health Laboratory.
- To work in conjunction with other Consultants in other disciplines at the National Public Health Laboratory through Consultant's meetings to try to solve problems, determine protocols and implement procedures for the better functioning of the Laboratory and Laboratory Services island wide.
- To assist Chief Medical Technologist to make up Annual Budget for running of Department.

- Ensure the maintenance of equipment and physical facilities.
- Prepare monthly reports.
- Performance evaluation on staff members.
- Represent Department at meetings both within and outside of the National Public Health Laboratory.

2. Specific Technical Functions

- Trimming of surgical pathology specimens and post mortem histology specimens for most of the island, with the exception of the University Hospital of the West Indies. Specimens may from time to time be submitted by other hospitals by special arrangement.
- To read and report on histology slides produced from the above.
- To provide autopsy services for Kingston Public Hospital, Bellevue Hospital, Bustamante Children's Hospital and National Chest Hospital; as well as for other Hospitals on request.
 - Consultation with clinical colleagues on patient management
 - To teach trainee paramedical personnel in the autopsy room from time to time.
 - Working knowledge of cytology.

Supplementary Control

Supervisory control is established by monthly meetings with senior technical staff reporting to the Director of National Laboratory Services at Senior Staff meetings.

Qualifications

Post graduate degree in Anatomical Pathology, DM or equivalent from a recognized University with five (5) years post graduate experience.

Medical Council Regulation

Fully registered Medical Doctor in Jamaica.